

Dear Students and Parents:

AP Exam Administration begins on May 6th.

This [link is to the AP Exam schedule](#). Review it carefully, this has been communicated since September. AP Exams dates and times are set by College Board. AP teachers will advise students on their testing location. The information listed below can also be found on the [College Board website](#).

REPORT TIMES:

Morning Exam (8am)

- Report at **7:45am (regardless of 2-hour delay schedules for Keystone exams)**
- Report to your testing room (as communicated by your AP Teacher)
- If you have fourth or fifth period, you can eat during sixth or seventh period lunch
- If you already have sixth or seventh period lunch you can eat during your scheduled lunch

Afternoon Exam (12pm)

- Report at **12:15pm** (2pm for AP Physics C: Electricity & Magnetism)
- Report to your testing room (as communicated by your AP Teacher)
- You may eat during fourth or fifth period lunch (4th period during 2-hour delay schedules)
- You **may not** be dismissed until an exam has officially ended; do not ask to leave early if you finish before the end of the exam. If you play a sport or have a job, it is your responsibility to inform your coach or employer of your AP Exam obligation, and arrangements should be made accordingly. Most afternoon exams will run after 2:55pm, it is the responsibility of the student to arrange transportation in case of this situation. You will not be permitted to use your phone until the exam is over and you are dismissed from the testing room.

Two Exams in One Day:

You will have the opportunity to eat between exams.

WHAT TO BRING:

Bring to the Exam Room:

- Several sharpened No. 2 pencils (with erasers) for completing multiple-choice answer sheets.
- Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams.
- A watch (NOT a smart watch - in case your exam room does not have a clock that you can see easily).
- Up to two calculators with the necessary capabilities ([Visit this link to learn more about the calculator policy for each of these exams, and for a list of authorized calculators.](#))
- A ruler or straightedge only if you are taking an AP Physics Exam. (Protractors are not allowed.)
- **DIGITAL EXAMS ONLY:**
 - Fully Charged Laptop (with Bluebook App installed and logged in one day prior to the exam)
 - Power Cord/Charging Cable/External Battery
 - External Mouse (your choice)
 - External Keyboard if using an iPad
 - Bluebook App downloaded with College Board log in information (if you are unable to log in College Board you will not be able to test)

DO NOT BRING:

Do NOT bring to the exam room:

- Electronic equipment of any kind: (**phones**, smartwatches, or wearable technology of any kind, laptops, table computers, Bluetooth devices, portable listening or recording devices-MP3 player, iPod, etc.- cameras or other photographic equipment, devices that can access the Internet, and any other electronic or communication devices.
- Books, compasses, correction fluid, dictionaries, highlighters, or notes
- Mechanical pencils, No. 3 pencils, or colored pencils
- Rulers or straightedges (these are allowed only for Physics exams)
- Protractors
- Scratch paper; notes can be made on portions of the exam booklets
- Computers or calculators (except as noted above).
- Reference guides, keyboard maps, or other typing instructions.
- Watches that beep or have an alarm
- Clothing or shoes with subject-related information
- Ear plugs
- Clipboards

Students may not bring backpacks into the exam room. Students may only bring permitted items above. Students can leave their backpacks with a teacher or in their lockers. Bags cannot be left in the hallway.

TERMS AND CONDITIONS:

The College Board requires that all students accept the terms and conditions. You will be asked for confirmation of your agreement to these terms as part of your test on exam day. [College Board AP Terms and Conditions.](#)

SENDING SCORES TO COLLEGES:

AP Classroom will prompt you to select where to send your scores. You can bypass that prompt by clicking the link "I don't want to send my scores". Seniors should send their official scores to the college they will attend. This will send all exam scores for all AP exams you ever took. The deadline to make this request is June 20 for 2024 Exams.

- Log in to [My AP](#)
- Click on My AP Profile in the blue section, towards the right
- Click on Score Send
- Indicate to what college you would like your scores to be sent.
- Be sure to Save!

Get a good night's rest before your exam and eat a nutritious breakfast. You are allowed to bring a snack and beverage for your break. It is advisable to bring a sweater/sweatshirt, in case the room temperature is below your comfort level. Please [review these tips](#) to build confidence for your AP Exams.

You are required to abide by the policies of both the College Board and Phoenixville Area High School during the exam period. Any misconduct will be reported and could jeopardize your AP Exam score.

Good luck!